

CCD + TXP ADDENDA RECORD FORMAT

The following is an explanation of the ACH Credit record layout as it pertains to EFTPS. Any fields not specifically identified below should be formatted according to NACHA Operating Rules (NACHA Operating Rules are available from NACHA or your local ACH association).

ACH FILE HEADER RECORD

Field	Position	Data Element Description	Length	ACH and EFTPS Content
1	01-01	Record Type Code	1	"1"
2	02-03	Priority Code	2	"01"
3	04-13	Immediate Destination	10	bTTTTAAAC
4	14-23	Immediate Origin	10	bTTTTAAAC
5	24-29	File Creation Date	6	"YYMMDD"
6	30-33	File Creation Time	4	"HHMM"
7	34-34	File ID Modifier	1	Upper Case A-Z, Numeric 0-9
8	35-37	Record Size	3	"094"
9	38-39	Blocking Factor	2	"10"
10	40-40	Format Code	1	"1"
11	41-63	Immediate Destination Name	23	Alphanumeric
12	64-86	Immediate Origin Name	23	Alphanumeric
13	87-94	Reference Code	8	Alphanumeric

The record layout should be formatted according to NACHA Operating Rules and your financial institution's requirements.

ACH BATCH HEADER RECORDS FOR ALL ENTRIES

Field	Position	Data Element Description	Length	ACH Content	EFTPS Content/Definition
1	01-01	Record Type Code	1	"5"	"5"
2	02-04	Service Class Code	3	Numeric	Numeric
3	05-20	Company Name	16	Alphanumeric	Alphanumeric/Originator (Taxpayer's Name)
4	21-40	Company Discretionary Data	20	Alphanumeric	Alphanumeric
5	41-50	Company Identification	10	Alphanumeric	Alphanumeric/Originator (Taxpayer's ID#)
6	51-53	Standard Entry Class	3	Alphanumeric	"CCD"
7	54-63	Company Entry Description	10	Alphanumeric	Tax Payment
8	64-69	Company Descriptive Date	6	Alphanumeric	Alphanumeric Data
9	70-75	Effective Entry Date	6	YYMMDD	Tax Due Date/The date the taxes are due. Displayed as YYMMDD.
10	76-78	Settlement Date (Julian)	3	Numeric	Numeric (Inserted by ACH Operator)
11	79-79	Originator Status Code	1	Alphanumeric	"1"
12	80-87	Originating DFI Identification	8	TTTTAAAA	RTN of Originating Financial Institution
13	88-94	Batch Number	7	Numeric	Uniquely Assigned

Field 2 Content
 Service Class Code: 200=ACH Entries Mixed Debits and Credits
 220=ACH Credit Entries Only
 225=ACH Debit Entries Only

Format remaining fields according to NACHA Operating Rules and your financial institution's requirements.

ACH ENTRY DETAIL RECORD FOR CCD+

Field	Position	Data Element Description	Length	ACH Content	EFTPS Content/Definition
1	01-01	Record Type Code	1	"6"	"6"
2	02-03	Transaction Code	2	Numeric	22, 32 Automated Deposit (Credit) 23, 33 Prenote (Credit) 24, 34 Zero Dollar (Credit)
3	04-11	Receiving DFI Identification	8	TTTTAAA	IRS Routing/Transit Number. (First 8 positions) See p. 7
4	12-12	Check Digit	1	Numeric	IRS Routing/Transit Number. (Last position) See p. 7
5	13-29	DFI Account Number	17	Alphanumeric	IRS Account Number. See p. 7
6	30-39	Amount	10	\$\$\$\$\$\$\$¢	\$\$\$\$\$\$\$¢/Tax Payment Amount
7	40-54	Identification Number	15	Alphanumeric	EIN/The taxpayer's 9-digit Employer Identification Number (EIN)
8	55-76	Receiving Company Name	22	Alphanumeric	IRS
9	77-78	Discretionary Data	2	Alphanumeric	Optional
10	79-79	Addenda Record Indicator	1	Numeric	"1"/TXP addenda must follow the detail record
11	80-94	Trace Number	15	Numeric	Uniquely Assigned

CCD+ ADDENDA RECORD

Field	Data Element Name	Field Inclusion Requirement	Contents	Length	Position
1	Record Type Code	M	"7"	1	01-01
2	Addenda Type Code	M	"05"	2	02-03
3	Payment Related Information	M	Alphanumeric	80	04-83
4	Addenda Sequence Number	M	Numeric	4	84-87
5	Entry Detail Sequence Number	M	Numeric	7	88-94

ACH TXP ADDENDA RECORD

M=Mandatory C=Conditional O=Optional Note: Taxpayers must use the tax period ending date for the type of tax being paid...not the date of the tax payment.

TXP#	Field	Data Element Description **ACH Addenda Record**	Field Inclusion	Length	EFTPS Content/Definition
---	3	Segment Identifier	M	3	"TXP"
---	3	Separator	M	1	***
TXP01	3	Taxpayer Identification Number	M	9	9-Digit EIN/This is the taxpayer's Employer Identification Number. It must be 9 digits.
---	3	Separator	M	1	***
TXP02 ¹	3	Taxpayer Type Code	M	1/5	Numeric--(See pp. 19-24)--IRS Tax Form Numbers Table
---	3	Separator	M	1	***
TXP03	3	Tax Period End Date	M	6	YYMMDD/This is the tax period ending date for the IRS Return for which the liability is being paid in YYMMDD format (provided by taxpayer). It is not the payment date. Taxpayer will supply only YYMM. Because ACH requires YYMMDD, always use "01" for day of month.
---	3	Separator	M	1	***
TXP04 ²	3	Amount Type (Tax Information ID Number)	M	1/5	Subcategory or IRS Number. If none, repeat tax form from TXP02. Used for tax breakdown by subcategory (for 941 or CT-1) or IRS Number (for 720). For all other tax forms, repeat tax form number from TXP02.
---	3	Separator	M	1	***
TXP05 ³	3	Tax Amount	M	1/10	\$\$\$\$\$\$c¢--If there are no subcategory or IRS Number amounts, this is the same amount as in field "6" of the ACH Entry Detail Record (6 record). If subcategories are reported, then the amount fields TXP05, TXP07, and TXP09 must balance to the tax payment amount in field "6" of the ACH Entry Detail Record.
---	3	Separator	O	1	***
TXP06 ²	3	Amount Type (Tax Information ID Number)	O	1/3	Subcategory or IRS Number, if applicable/ otherwise do not include
---	3	Separator	O	1	***
TXP07 ³	3	Tax Amount	C	1/10	\$\$\$\$\$\$c¢, if applicable/otherwise do not include
---	3	Separator	O	1	***
TXP08 ²	3	Amount Type (Tax Information ID Number)	O	1/3	Subcategory or IRS Number, if applicable/ otherwise do not include
---	3	Separator	O	1	***
TXP09 ³	3	Tax Amount	C	1/10	\$\$\$\$\$\$c¢, if applicable/otherwise do not include
---	3	Separator	O	1	***
TXP10	3	Taxpayer Verification			Not Used
---	3	Terminator	M	1	"\" (Backslash)

1 TXP02 Refer to the IRS Tax Form Numbers on pp. 19-24.

2 TXP04, 06, 08 Tax information ID numbers are for filing Tax Form 720, 941, and CT-1. Enter the exact one-, two-, or three-digit code with no leading or trailing spaces. pp. 19-24

3 TXP05, 07, 09 If amounts are entered in these fields, they must total the sum in field 6 of the detail entry record.

NOTE:

- TXP01, TXP02, TXP03, TXP04, and TXP05 are required fields. If there are no subcategories to report, the tax type is repeated in TXP04 and the total dollar amount from the "6" Record is repeated in TXP05.
- The addenda record requires 80 characters in field 3. Data in field 3 should be left justified and end with the terminator "\". Spaces after the "\" up to field 4 are blank filled.
- Since you cannot have more than 3 subcategories per CCD addenda record, a new record must be created if there are more than 3 subcategories to report.
- The amount in field "6" of the 6 Record must equal the sum of the amounts in the TXP segments for all tax types that report subcategories.
- The illustrations above relate to the specific applications outlined and are not intended to depict situations that will always be appropriate.

ACH BATCH CONTROL RECORD

Field	Position	Data Element Description	Length	Content
1	01-01	Record Type Code	1	"8"
2	02-04	Service Class Code	3	Numeric
3	05-10	Entry/Addenda Count	6	Numeric
4	11-20	Entry Hash	10	Numeric
5	21-32	Total Debit Entry Dollar Amount	12	\$\$\$\$\$\$\$\$\$\$¢¢
6	33-44	Total Credit Entry Dollar Amount	12	\$\$\$\$\$\$\$\$\$\$¢¢
7	45-54	Company Identification	10	Alphanumeric
8	55-73	Message Authentication Code	19	Alphanumeric
9	74-79	Reserved	6	Blanks
10	80-87	Originating DFI Identification	8	TTTTAAAA
11	88-94	Batch Number	7	Numeric

ACH FILE CONTROL RECORD

Field	Position	Data Element Description	Length	Content
1	01-01	Record Type Code	1	"9"
2	02-07	Batch Count	6	Numeric
3	08-13	Block Count	6	Numeric
4	14-21	Entry/Addenda Count	8	Numeric
5	22-31	Entry Hash	10	Numeric
6	32-43	Total Debit Entry Dollar Amount in File	12	\$\$\$\$\$\$\$\$\$\$¢¢
7	44-55	Total Credit Entry Dollar Amount in File	12	\$\$\$\$\$\$\$\$\$\$¢¢
8	56-94	Reserved	39	Blanks

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ACH CREDIT ROUTING AND ACCOUNT NUMBERS FOR FEDERAL TAX PAYMENTS

Routing Transit Number (RTN)
Account Number
Account Name

061036000
 23401009
 Treasury General Account